Date of Notice: October 17, 2016

Announcing the Availability of the Following Position:

Digital Services Librarian

In the Department of

Library

Position Responsibilities: This position exists to develop and execute a user-centered strategy for the Library’s digital environment, including developing the library’s Website; implementing and administering software systems; integrating emerging technologies; developing a social media strategy; collaborating with campus constituencies in the development and integration of library technologies and services in the wider university context; and collecting and communicating self-study information to the Library Staff. The employee in this position should possess expertise in current library trends, services, technologies, systems, and software; library policies and philosophy; and best practices in the use of analytics and assessment tools. They should possess superior communication, presentation, and interpersonal skills, have project management experience, and exhibit a willingness to share expertise with colleagues.

Qualifications:

➢ Commitment to the mission and values of a Lutheran University
➢ Master’s degree required; MLIS or MSIS from an ALA-accredited program
➢ 2 years of experience in administration of library web services, including both public web pages and back-end configurations is required
➢ 2 years of experience in coordination of library internal research data for evidence-based decision making is preferred
➢ 2 years of experience in configuration of Ex Libris’s Alma and Primo software is preferred
➢ 1 year of service as a collection development and reference/instruction liaison is preferred

Additional Information:

Classification Level: Salaried (exempt)
Full Time Equivalent: 100%
Benefit Eligibility: Full benefits
Salary Range: Negotiable
Application Deadline: October 21, 2016 or until position is filled

Please send a letter of interest and a current resume to:

Via e-mail (preferred): StaffSearches@csp.edu
Via postal mail: Human Resources
Concordia University
1282 Concordia Avenue
St. Paul, MN 55104-5494

Via facsimile: 651-641-8782
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or learn more about Concordia University-St. Paul at http://www.csp.edu/