Date of Notice: September 8, 2016

Announcing the Availability
of the Following Position:

Assistant Operating Engineer & Mechanical Maintenance

In the Department of Operations

Position Responsibilities:
- Complete plumbing maintenance and minor plumbing repair work
- Meet with Chief Engineer on a daily basis to review the status of assigned work orders.
- Communicate at this time assistance requirements, priorities, and problems.
- Ensure all smoke and heat sensors and emergency lighting are in working order
- Maintain an adequate interior and exterior lighting program.
- Fulfill annual preventive maintenance and respond to corrective maintenance needs on window air conditioners and resident room HVAC units.
- Preventive and corrective maintenance actions as assigned by Chief Engineer.
- Assist in locksmith activities that include making keys, repair or replace door lock/unlock cores

Qualifications:
- Commitment to the mission and values of a Lutheran University
- High School Diploma or GED required
- Associate’s Degree preferred
- 1st Class Boilers License Required

Additional Information:
- Classification Level: Non Exempt- Union
- Full Time Equivalent: 100%
- Benefit Eligibility: Comprehensive benefits, including: Pension, 403B with a match, Health Plan, and Short/Long Term Disability
- Salary Range: $24.64
- Application Deadline: September 29th, 2016 or until position is filled

Please send a letter of interest and a current resume to:
- Via e-mail (preferred): StaffSearches@csp.edu
- Via postal mail: Human Resources Concordia University 1282 Concordia Avenue St. Paul, MN 55104-5494
- Via facsimile: 651-641-8782

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or learn more about Concordia University-St. Paul at http://www.csp.edu/