Faculty Bulletin

Volume 15, Issue 10 – April 2015
Concordia University, Saint Paul

The Faculty Bulletin can be accessed directly from the Academic Affairs web page: http://concordia.csp.edu/academicaffairs/Faculty_bulletin/index.html. You may also access it by going to the Faculty/Staff Portal and clicking on “Academic Affairs”, and then clicking on “Faculty Bulletin”. The bulletin emphasizes faculty policy and business issues, upcoming events, professional development opportunities, and deadlines. News items for faculty and the rest of the Concordia community are publicized on the CSP portal and web site. Articles for publication in the Faculty Bulletin must be submitted via email to haeg@csp.edu at least 5 working days prior to publication. The submission deadline for articles in the next issue is Wednesday, April 23, 2015.

Theme for the 2014/15 Academic Year: “The Word became Flesh” from John 1:14

Book of the Year for the 2014/15 Academic Year
Peace Like a River by Leif Enger

CSP Hosting Saint John’s Bible Heritage Program

The 2014/15 academic year at Concordia University is featuring a year-long educational emphasis related to the Saint John’s Bible Heritage Program. The program is described as “an international initiative for individuals and institutions to explore the artistic and spiritual beauty of The Saint John’s Bible. Through its primary offering, the Heritage Edition, communities around the world can use this gift of sacred art to ignite their spiritual imaginations for generations to come.”

The Saint John’s Bible is the first hand-lettered, artistically illuminated version of the Bible produced in the last 500 years. In 1998, Saint John’s Abbey and University commissioned renowned calligrapher and illuminator Donald Jackson to serve as artist and artistic director to produce the seven-volume Saint John’s Bible. Through the SJB Heritage Program, two of the seven volumes of this extraordinary work of faith, art, and culture will be displayed on campus from August 2014 through July 2015.

More information may be found at: http://libraryguides.csp.edu/sjb?hs=a
In litteris proficere volo, malo diligere Jesum

Chapel Schedule

Monday, Wednesday, Friday 10:30 am
Tuesday and Thursday 11:20 am

Illumination Monday – Each Monday chapel service this year, an illumination from the Saint John’s Bible will be used as a guide for a devotional time led by a faculty or guest.

Calendar of Events

<table>
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<tr>
<th>Date Range</th>
<th>Event</th>
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<tbody>
<tr>
<td>April 1 – April 6, Wed-Mon</td>
<td>Easter break, no classes</td>
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<tr>
<td>April 3 – Friday</td>
<td>Good Friday – Offices closed</td>
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<tr>
<td>April 7, Tuesday</td>
<td>Classes resume</td>
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<tr>
<td>April 17, Friday</td>
<td>Last day to withdraw from a second half semester course (W)</td>
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<tr>
<td>April 22, Wednesday</td>
<td>Academic Honors Convocation</td>
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<tr>
<td>May 1, Friday</td>
<td>Classes end</td>
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<tr>
<td>May 4-7, Monday–Thursday</td>
<td>Spring semester finals</td>
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<tr>
<td>May 8, Friday</td>
<td>Residence Hall Move Out Day</td>
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<td>May 8, Friday</td>
<td>Baccalaureate Service, Chapel, 4:00 pm</td>
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<tr>
<td>May 8-9, Friday-Saturday</td>
<td>Commencement Ceremonies, Gangelhoff Center</td>
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<tr>
<td>May 11– June 26, Mon - Fri</td>
<td>Summer Session #1 (7 weeks)</td>
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<tr>
<td>May 25, Monday</td>
<td>Memorial Day – Offices closed, no classes</td>
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<tr>
<td>June 27– July 5, Sat- Sun</td>
<td>Holiday week, no classes</td>
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<tr>
<td>July 6 – August 21, Mon – Fri</td>
<td>Summer Session #2 (7 weeks)</td>
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Participation Deadlines and Procedures for the Annual Research and Scholarship Symposium

The Annual Concordia University Research and Scholarship Symposium will be held on Monday, April 20 from 10:30-11:30am. This is an opportunity for undergraduate students to showcase the research and/or scholarship that they have completed either in the context of a course or with a faculty mentor. Research is typically displayed using a poster format, but other display needs can be accommodated. Questions can be directed to Kim Flottemesch (flottemesch@csp.edu). The deadline for registration was Thursday, March 26. Deadline for Poster Submission: Friday, April 10.

Please read the following carefully:

All registrations and submissions must be made through the faculty mentor. Students will not be permitted to self-register or self-submit. Mentors must submit their registrations using an Excel spreadsheet, which is available by request from Kim Flottemesch (flottemesch@csp.edu). All deadlines will be enforced. Posters may be submitted via e-mail to flottemesch@csp.edu.

All posters and other projects must demonstrate a level of scholarship that is considerably above what we would normally expect from a general education class. Posters from gen ed classes may be accepted, but they must be well above the average quality expected for such a course. Faculty
should choose the best from the class to showcase. We will not place a limit at this time but a rule of thumb would be no more than 50% of the posters from any one class. The organizers reserve the right to remove any poster that, in their opinion, is not of acceptable quality.

Any special display requests (need outlet, class posters grouped together, etc.) must be stated when the project is submitted. Outlets are in short supply so we can’t promise electricity. Laptops should come fully charged.

Once again this year we will be organizing a faculty committee to judge the posters and present awards to the top submissions. The goal of these awards is to reward quality work both by students in preparing their submissions, and by mentors who seek to teach top-flight research, scholarship and presentation skills.

Spring 2015 Academic Events

Academic Honors Convocation, Wednesday, April 22 at 10:30 am
  Buetow Music Auditorium
  Robed Faculty meet on the 2nd floor of Meyer Hall by 10:10 am

Baccalaureate Service, Friday, May 8 at 4:00 pm
  Graebner Memorial Chapel
  Robed Faculty meet on the 2nd floor of Meyer Hall by 3:45 pm

Commencement Service, Friday, May 8 at 7:30 pm
  Gangelhoff Center
  Robed Faculty meet on the 2nd floor of the Gangelhoff Center by 7:00 pm

Commencement Service, Saturday, May 9 at 10:00 am
  Gangelhoff Center
  Robed Faculty meet on the 2nd floor of the Gangelhoff Center by 9:30 am

Commencement Service, Saturday, May 9 at 2:00 pm
  Gangelhoff Center
  Robed Faculty meet on the 2nd floor of the Gangelhoff Center by 1:30 pm

Message from the Graduate Policies Committee & Institutional Review Board

Colleagues,

The Graduate Policies Committee (GPC) and the Institutional Review Board (IRB) or the formerly known Human Subjects Committee have adopted a University-wide initiative to standardize our approach to research and ethics and working with human subjects.
The program is known as the Collaborative Institutional Training Initiative or CITI for short. The program involves the certification of faculty in general research and ethics for working with human subjects. The CITI program is a self-paced course that covers the historical development of human subject protections, as well as current information on regulatory and ethical issues.

The GPC believes that this standardization will raise awareness of the importance of working with human subjects and add a consistent measure to our understanding. The GPC would like every graduate faculty member to go through the course and secure certification. The certification is good for three years. Please go into the CITI site to register and learn more about the program. The average learner spends approximately 4.5 hours to complete the Basic Course. Graduate Faculty should secure certification on or before June 30th. Please send me a screenshot of your certification number as soon as you have it.

In addition, the planning process is underway to include the CITI training in each graduate research course at Concordia, more to come on this later in the spring. Beginning this fall, all faculty and students will need their CITI certification number as part of the application process for Human Subjects.

Here are the key links:
To register: https://www.citiprogram.org/
Instructions to register: http://citiprogram.desk.com/customer/portal/articles/1231781-new-learner-account-registration-2-0

If you need help accessing the course or have questions about CITI, don’t hesitate to contact me.

Michael Walcheski

Dr. Robert Krueger Selected as a 2015-2016 Thrivent Fellow

The Thrivent Fellows Program is an intensive leadership development fellowship representing Lutheran organizations and institutions. The objective is to assist participants in understanding their own sense of vocation within the context of the vocation of a Lutheran institution.

Regarding his acceptance as a 2015-2016 Thrivent Fellow, Dr. Krueger stated, “I look forward to this opportunity and hope that I can enhance the experience of our students and my colleagues through my participation in the program.”

FROM THE OFFICE OF THE REGISTRAR

The Registrar’s office, in conjunction with Admissions, is pleased to announce a new transfer tool. TES is an online solution for researching transfer credits, tracking evaluations and managing equivalencies. It offers the convenience of hundreds of catalogs at our fingertips, time savings of not reviewing the same course multiple times for different students, and management of course equivalency approvals.

Currently the focus is on building course equivalencies for general education courses from frequent sending schools within the MnSCU system. The next stage will focus on major and minor programs. If you are a program or department chair, you’ll be contacted in the future to review potential course equivalencies for your program and approve, deny, or select a different equivalent course.
We are excited to offer this transfer tool to you and appreciate your cooperation in building a powerful database for all to employ.

**Dr. Marilyn Reineck Returns to CSP as Vice President for Academic Affairs**

Concordia University, St. Paul is pleased to announce that Dr. Marilyn Reineck has accepted a call from the Board of Regents to serve as CSP’s Vice President for Academic Affairs. Dr. Reineck, who is currently serving as Senior Vice President for Academic Affairs at Concordia University Chicago, will begin her duties June 15, 2015.

“I’m honored and blessed to return to Concordia St. Paul, a university rooted in the Gospel, with a mission of preparing students to be equipped, ethical and global citizens who positively touch and transform their communities,” Dr. Reineck said. “I look forward to supporting faculty and staff in using their gifts to help students discover and affirm their call to be what God has created uniquely for them.”

Dr. Reineck is no stranger to academic and administrative roles at Concordia University, St. Paul, serving as Dean of the College of Arts and Sciences (2009-11) and as the department chair of Communications Studies (1995-2009). A tenured faculty member in the communications department, she began teaching at CSP in 1980.

“We are thrilled to have Dr. Reineck back as part of our leadership team at Concordia,” said Dr. Eric LaMott, Concordia Senior Vice President and Chief Operating Officer. “Her experience in higher education and familiarity with our mission will be an excellent fit as we move forward with the strategic direction of our university.”

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**Faculty Scholarship Center**

**Save the Date: Fulltime Faculty Retreat Scheduled for Friday, May 15, 2015**

Please save the date for our fulltime faculty retreat – May 15, 2015. Rumor has it that a longtime favorite of Concordia, Stephen Brookfield will return. Topic, times, and location are currently being finalized.

**Convocation Schedule**

*For more information, contact Joel Schuessler, FSC Director*

**April 15  The St. John’s Bible**  Father Eric Hollas, Special Assistant to the President

10:30 – 11:25 am in the E.M. Pearson Theatre

Fostering the arts and being a source of artistic vitality to the community are important elements of The Saint John’s Bible vision statement. But why do we need artists? Fr. Eric Hollas, a Benedictine monk from Saint John’s Abbey and University has quite a bit to say on this subject. In 1995 in Chicago, Donald Jackson presented to Fr. Eric his lifelong dream of handwriting and illuminating a Bible. As the director of the Hill Museum and Manuscript Library at the time, Fr. Hollas has witnessed this historic manuscript go from being a crazy idea to becoming what Smithsonian Magazine called, “One of the extraordinary undertakings of our times.” Fr. Hollas will talk about his experience with The Saint John’s Bible and the important role artists should play in broadening and deepening our faith.
In litteris proficere volo, malo diligere Jesum

Kjellgren Alkire: Come In Over
March 16 – April 8, Concordia Gallery
Reception: Tuesday, March 17, 5:00 pm – 7:00 pm

Kjellgren Alkire plays with North American cultural references to masculinity, mythology and community. As an interdisciplinary artist, he blends sculpture, performance and digital imaging to create narratives with complicated semi-fictional characters.

Esther Jandrich Senior Exhibition
April 6 – 17, H. Williams Teaching Gallery

CSP Student Juried Exhibition
April 16 – May 6, Concordia Gallery
Reception & Awards, Thursday, April 16, 5:00 pm – 7:00 pm
CSP’s annual all student celebration of excellence, with invited juror Anna Metcalf.

Jake Caruson Senior Exhibition
April 23 – May 6, H. Williams Teaching Gallery

Christus Chorus Home Concert
Friday, April 10, 7:30 pm, Graebner Memorial Chapel

Jubilate Easter Vespers
Thursday, April 16, 8:00 pm, Graebner Memorial Chapel

10th Annual Choral Arts Finale: A Premier High School Choral Festival co-sponsored by Concordia’s Choral Department and ACDA of Minnesota
Sunday, April 19, 7:30 pm, Minneapolis Orchestra Hall
Tickets $12.00, available from the Orchestra Hall Box Office 612.371.5656

Shades of Harmony Gospel Choir Concert
Thursday, April 23, 8:00 pm, Graebner Memorial Chapel

Handbell Ensemble Concert
Sunday, April 26, 7:00 p.m. Graebner Memorial Chapel

Fridays in Buetow Auditorium, Student Recital Series
Friday, May 1, 3:20 pm in the Buetow Music Center Auditorium

Opera Workshop: staged scenes by the Spring Opera Workshop
Friday, May 1, 7:30 pm, Buetow Music Center Auditorium
Vox 9 & Jazz Ensemble Concert
Saturday, May 2, 7:00 pm, Buetow Music Center Auditorium

Percussion Ensemble Concert
Sunday, May 3, 3:30 pm, E.M. Pearson Theatre

Spring Fine Arts Concert
Friday, May 8, 3:30 pm, Buetow Music Center Auditorium

Spring Into Dance III
E.M. Pearson Theatre
Thursday – Saturday, April 23, 24, 25 at 7:30 pm
Sunday, April 26 at 2:00 pm

Our third annual dance concert, again featuring choreography by Professor Jan Puffer, director of the Dance Program, as well as student works, in a wide variety of styles. Come join us for this wonderful spring event!

Student Directed Production
Five Women Wearing the Same Dress by Alan Ball
Directed by Krista Davidson and Natasha Roy
Westlund Blackbox Theater
Thursday, April 30th at 7:00 pm

One performance only: FREE ADMISSION

Five bridesmaids find themselves at a wedding none of them want to be at. Thrown together by circumstances, these completely different women discover that they may have more in common than meets the eye. Playwright Alan Ball is the creator of the television series Six Feet Under and True Blood, as well as the winner of the 2000 Academy Award for Best Original Screenplay (American Beauty).

Spring Student Showcase
E.M. Pearson Theatre
Monday, May 4 at 5:00 pm

Scenes from acting classes, dance recitals and other theatre course final projects.
Audiovisual Problems or Issues

Any audiovisual problems or issues in classrooms or meeting rooms should be reported immediately to Chad Horrmann at horrmann@csp.edu or (651) 245-2970 (cell).

FACULTY NOTES

Rev. Dr. Michael Dorner Selected as Honorary Inductee into the Delta Phi Alpha Chapter at Luther College

The Luther College chapter of Delta Phi Alpha, the National German Honor Society, has selected Michael Dorner as their 2015 honorary inductee because of his outstanding academic work in German courses while a student at Luther, and his continued strong interest in the language and culture. The National German Honorary Society began in 1927, and now has constituent chapters at some 275 colleges and universities throughout the United States.

Concordia Faculty and Staff Collaborate on Church Leadership Book

A collaborative group of authors, including a number of current Concordia University faculty and staff, contributed their insights and expertise to a newly published book titled “Leading with the Spirit, A Handbook on Leadership and Management for Clergy”. The book was edited by President Tom Ries and Bruce Corrie, Associate Vice President for University Relations. Contributors from CSP are Dr. Richard Brynteson, Professor of Management; Dr. Cheryl Chatman, Executive Vice President and Dean of Diversity; Mike Conner, Professor in the Department of Criminal Justice; Dr. Bruce Corrie, Associate Vice President, University Relations and Professor of Economics; Jason DeBoer-Moran, Director of Marketing and Communications; Dr. Basma Ibraham DeVries, Professor of Communications Studies; Michael Dorner, Vice President of Finance; Rev. Dr. Kevin Hall, Dean, College of Business; Lu Hang, Board of Regents; Dr. Don Helmstetter, Dean, College of Education; Dr. Robert Holst, President Emeritus; Lonn Maly, Associate Dean, School of Education; Renata Mayhofer, Chair of the Department of Business Administration and Management; Rev. Dr. Mark Press, Retired, former Director of the Hoffman Institute for Christian Outreach; Rev. Dr. Tom Ries, President; Dr. Jean Rock, Chair, Leadership and Management program; Dr. Michael Walcheski, Associate Vice President of Graduate Studies; and Erv Weinkauf, Program Coordinator of the Department of Criminal Justice.
**IT Help Desk Hours**

**Spring Semester 2015**

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<th>Day</th>
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<tbody>
<tr>
<td>Monday - Thursday</td>
<td>8 am-9 pm</td>
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<td>Friday</td>
<td>8 am-5 pm</td>
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<tr>
<td>Saturday</td>
<td>9 am-3 pm</td>
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<tr>
<td>Sunday</td>
<td>1 pm-9 pm</td>
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**LIBRARY HOURS**

**Spring Semester 2015**

**Regular Library Hours**

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<tr>
<th>Day</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Monday – Thursday</td>
<td>7:45 am – 11:00 pm</td>
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<tr>
<td>Friday</td>
<td>7:45 am – 5:00 pm</td>
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<tr>
<td>Saturday</td>
<td>10:00 am – 5:00 pm</td>
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<tr>
<td>Sunday</td>
<td>1:00 am – 11:00 pm</td>
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**Reference Desk Hours**

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<td>Monday – Thursday</td>
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<tr>
<td>Friday</td>
<td>10:00 am – 5:00 pm</td>
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<tr>
<td>Saturday</td>
<td>12:00 pm – 5:00 pm</td>
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<tr>
<td>Sunday</td>
<td>4:00 pm – 8:00 pm</td>
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**Easter Break: March 31 - April 6**

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<th>Day</th>
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<tr>
<td>Tuesday, March 31</td>
<td>7:47 am – 7:00 pm</td>
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<td>Wednesday – Thursday, April 1-2</td>
<td>9:00 am – 5:00 pm</td>
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<tr>
<td>Friday-Sunday, April 3-5</td>
<td>Closed</td>
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<td>Monday, April 6</td>
<td>9:00 am – 11:00 pm</td>
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